Privacy Notice



'Personal information' means any information or opinion about an identified individual or an individual who is reasonably identifiable.

The collection of personal information by HQPlantations on this form is for the purposes of assisting you with your enquiry. It is possible for you to use a pseudonym on this form; however this may impact our ability to assist you. For example, if the personal information you provide is incomplete or inaccurate, it may take longer for us to provide a response to your enquiry, or we may not be able to do so at all.

Personal information may be disclosed to third parties in accordance with HQPlantations' Privacy Policy where it is for a purpose related to your enquiry, or if HQPlantations believes it is reasonably necessary for an enforcement related activity conducted by an enforcement body, provided the disclosure is consistent with the *Privacy Act 1988* (Cth) and all other relevant laws. It is unlikely to be disclosed overseas.

Personal information will be used and stored in accordance with HQPlantations' Privacy Policy and the Australian Privacy Principles.

For further information, to learn how to access or correct personal information or make a complaint, please refer to HQPlantations <u>Privacy Policy</u>.